

Milford Recreation Commission
September 14th, 2011

Attendees:

Walter Smith
Tim Finan

Claudia Lemaire
Scott Hembrow

Nicole Banks
Rick Mossey

Liz Snell
Joan Dargie

Minutes:

Rick makes a motion to accept the August minutes, Walter seconds, and a unanimous vote was made.

Director's Report:

The Milford High School track and field has volunteered to work with MRD to time our race. There was a request from the Milford High School Track for a \$250 donation to purchase a new software upgrade to break down the race brackets by age. **Joan makes a motion to donate \$250 to MHS Track and Field from the revolving fund for the software upgrade, Rick seconds, and a unanimous vote was made.** MHS will continue to time our park to park race each year.

The Milford Park to Park 5K Race and the Wooden Bat Softball tournament are both fundraising events to benefit Kaley Park. **Bill makes a motion to transfer funds from the revolving fund and softball line items to cover the funds for the race. Joan seconds, a unanimous vote was made.**

The tennis and basketball courts at Keyes need to be resurfaced. They have not been resurfaced for 14 years. The quotes are coming back at around \$13,000. A discussion was made about who will pay for this upkeep considering it is a maintenance issue. The recreation committee supports the idea of resurfacing the courts and will revisit the issue after a discussion with the budget committee. **Joan makes a motion that we strongly support resurfacing the courts, Bill seconds, and a unanimous vote was made.**

Liz Snell- Gives the Commission an update on the senior center. The senior center has a request for expo raffle prize vouchers. The vouchers will help to raise money for the senior center.

Joan makes a motion to support the raffle vouchers, Rick seconds, a unanimous vote was made.

Online registrations- Credit Card Payments and online registrations have been something that the MRD would like to add as a convenience to the public and to cut administrative costs to the town. It requires adding on a new module to the computer system (sportsman) and would allow people to pay for recreation programs online. There is a one-time fee of \$1300 to add sportsman to the computer system. Nicole has enough money in her budget to pay for half of the cost. The commission would need to pay \$650 for the remainder of the cost. There would be around a 2% fee for each transaction. Since we have not raised

fees for programs in many years we will raise the fees slightly to cover the credit card transaction fee. We would also need two on-site credit card machines for running cards “in person”. **Joan makes a motion to purchase the software for an online module for half of the cost (\$650), Claudia seconds, and a unanimous vote was made.**

Program Coordinator Position- Last year there was an increase in 7 hours to Heather Hoyt’s (part-time recreation program coordinator) position. The recreation commission agreed to pay for the additional hours for one year. The recreation commission feels that now we need to go back to the 50/ 50 split with the town to cover Heather’s salary.

Rick Mossey- The ice rink sub-committee which is in charge of Phase two has been meeting regularly. Phase two is the development of lights, new equipment, and storage to house the new equipment. Lighting will be three four hundred watt bulbs, and could be extended to six. The pole will be inside the fence but will abut it so it is not a safety hazard. They have estimated about \$10,000 for the lighting. Next months recreation meeting will focus on finalizing the plans for phase two development. The neighbors of Shepard Park will be formally invited to attend.

Next meeting will take place at the Milford Police Station Meeting Room, on October 12th, 2011 at 7:00PM.

Minutes formally submitted by,

Claudia Lemaire
Secretary Recreation Commission.